



## **INDOOR AIR QUALITY (IAQ) PRACTICE AND GUIDELINES**

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**ALLY FREEHOLD AND LEASEHOLD REAL ESTATE INVESTMENT TRUST**

## **Announcement of Indoor Air Quality Control (Indoor Air Quality: IAQ)**

To comply with indoor air quality standards (Indoor Air Quality: IAQ) as part of the transition to a sustainable energy management organization and environmental conservation, while maintaining health standards for optimal air quality for users, cooperation is requested from all parties involved in indoor air quality control projects in common areas and from internal real estate users as follows:

### **☐ Temperature Control**

Adjust the temperature in air-conditioned areas to not less than 24°C and not more than 24°C, with humidity controlled at 50%RH ± 5%RH. Specific temperature-controlled areas such as electrical control rooms and server rooms/data centers are exceptions.

### **☐ Ventilation**

Ventilate indoor air to ensure carbon dioxide (CO<sub>2</sub>) levels do not exceed 1,100ppm<sup>3</sup> to reduce accumulated air pollution.

### **☐ Particulate Matter Control**

Maintain PM10 levels not exceeding 50 µg/m<sup>3</sup> and PM2.5 levels not exceeding 35 µg/m<sup>3</sup>.

### **☐ Volatile Organic Compounds Control**

Control indoor emissions so that formaldehyde (CH<sub>2</sub>O) does not exceed standard limits, carbon monoxide (CO) does not exceed 9 ppm, and total volatile organic compounds (TVOC) do not exceed 1,000 ppb.

This announcement is made to request cooperation from all parties in implementing indoor air quality control according to ASHRAE Standard 55-2010, issued by MEA (MEA Index : Management of Energy Achievement Index).

**ALLY REIT MANAGMENT CO., LTD.,  
AS THE REIT MANAGER**