ALLY REIT

BUSINESS CONTINUITY PLAN (BCP)

ALLY FREEHOLD AND LEASEHOLD REAL ESTATE INVESTMENT TRUST

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Business Continuity Plan

Various crises that occur, such as natural disasters, earthquakes, fires, or malicious acts against the organization, such as protests, riots, or even new pandemics, impact the operations of the company. The REIT Manager needs to develop a Business Continuity Plan (BCP) to prepare and respond to various potential crisis situations.

Objectives	Scope of BCP	BCP Working Team
▪ To provide the company with a guideline for continuity management. ▪ To prepare for crisis situations and reduce the impact of operational disruptions. ▪ To mitigate the damage to an acceptable level. ▪ To build trust among stakeholders.	• Fire • Flood • Earthquake • Protest rally, riot • Severe epidemic	Consists of 1. Chief Executive Officer (CEO) 2.Corporate Governance, Risk management, and Compliance (GRC) 3. People Management (PEO) 4. Asset Management (AM)

Call Tree

The emergency notification process (Call Tree) is a procedure for informing members of the continuity management team about emergencies. Its purpose is to manage company personnel contacts efficiently during the announcement of an emergency or crisis event, and to implement the crisis readiness management plan more effectively.

The emergency notification process (Call Tree) of the REIT management company starts with the Chief Executive Officer (CEO) notifying both key personnel and coordinators about the emergency event, so that the coordinators can inform the company's staff.

The continuity management team is responsible for contacting the company's personnel, including the top executives of each department, to inform them of emergency situations and procedures, ensuring that operations or services continue without interruption.

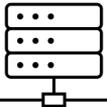## Impact on work processes or service delivery

Impact Level	Low	Medium	High
Severity	Business Interuption > 3 hrs. – 6 hrs.	Business Interuption > 6 hrs. – 24 hrs.	Business Interuption > 24 hrs.

Resources needed to ensure continuous operations during a crisis

IT Infrastructure	1) ERP ex YARDI & 365BC. 2) SET Portal / SEC Portal.
Office Equipments	1) Laptop Computer. 2) Mobile Phone.
Second Site	WFH or alternative safty site.

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Business Continuity Strategy

Impact to resource		Business Continuity Strategy for each cases.		
		Low	Medium	High
	Second Site	Work From Anywhere (WFA) or alternative safty site.		Work From Home (WFH) only
	Key Person	Rotatate Internal Group Company Solution		External Outsource Solution
	Office Equipments	1) Laptop Computer. 2) Mobile Phone. 3) 100% Storage data on SharePoint		
	IT Infrastructure / Essential Data	Recovery with in 2 Days (48 hrs)		

The company has prepared this management plan and announced it as a guideline for implementation starting from January 1, 2025. It also specifies the methods for testing and practicing the BCP plan to ensure that personnel understand and can implement it effectively at least once a year.

ALLY REIT Management Co., Ltd.
as the REIT management company